



### **Check list for scholarship application and general application**

Complete scholarship application.

3 recommendation letters non familiar with contact information (English).

Minimum 300 words essay describing why you think you deserve a scholarship.

Resume.

Copy of a valid government issued picture identification.

If applying for master program and the bachelor is not related with administration area, needs to provide a letter showing minimum 1 year of experience in the administration area.

Copy of the last income tax

### **Check list for Master's degree programs**

Complete admission application form.

\$150 application fee (payment can be made by credit card, check or cash).

Copy of valid government issued picture identification.

Copy of bachelor degree and official transcripts.

Foreign degrees: copy of official transcripts and diploma: with evaluation/ equivalency and translation from institution who is approved by the member of the National Association of Credential Evaluation Services (NACES)

Minimum grade point average (GPA) of 3.0 for graduate programs; unless otherwise approved by the academic department.

Transfer credits: A student may receive transfer credits from any regionally or nationally accredited institution only upon evaluation and approval from UAC academic department.

### **Check list for associate and bachelor's degree programs**

Complete admission application form.

\$150 application fee (payment can be made by credit card, check or cash).

Copy of valid government issued picture identification.

Copy of high school or GED diploma with official transcripts for students who completed their schooling in the United States.

Foreign degrees: copy of official transcripts and diploma: with evaluation/ equivalency and translation from institution who is approved by the member of the National Association of Credential Evaluation Services (NACES).

Minimum grade point average (GPA) of 2.5 for graduate programs; unless otherwise approved by the academic department.

Transfer credits: A student may receive transfer credits from any regionally or nationally accredited institution only upon evaluation and approval from UAC academic department.

**UAC School of Global Management**

7955 NW 12<sup>th</sup> St, FL 33126, Suite 119

Phone 305-328-9090

E mail: [admissions@uac.edu](mailto:admissions@uac.edu)

Website: [www.uac.edu](http://www.uac.edu)